

How We Care For Your Children

 **CHURCH** *of the* **KING**
www.churchoftheking.com
985-727-7017



***PRESCHOOLERS ARE SPECIAL
AT CHURCH OF THE KING***

What a joy it is to have your child in our Preschool Ministry! We believe it is possible to share the love of Christ with your child from the day of his/her birth.

We are proud of our nursery and the loving workers who serve faithfully whenever nursery care is provided. Our nursery is open during all Saturday night services, Sunday morning services, and other church-wide events.

Your child is very special to us. We do our utmost to provide the loving care he or she deserves. In order to provide better care for your child, we have laid out some guidelines in this booklet. We trust you will not find these requests demanding. Rather, we feel they reflect the high standards of hygiene and efficiency that are necessary to maintain proper care for your little one. Your cooperation will help us greatly.

If you ever have any questions or suggestions for improvements in our nursery or preschool classes, please contact our children's office.

***A WELCOME FROM OUR
CHILDREN'S MINISTRY DIRECTOR***

We welcome you and your child to this ministry of our church. We join with you in one of your important tasks-the vitally important task of your child's development.

Our purpose is to help each child find and fulfill their God-given destiny. We want them to know these three truths: God loves me, God made me, and Jesus wants to be my best friend forever. We want to provide your child with the physical care and spiritual training that will build their personal relationship with Jesus Christ.

We want to partner with you, the parent, as we all work together for the good of your child.

Thank you again for trusting us to care for and minister to your child as you enjoy a heartfelt service here at Church of the King.

In His Service,

Angie Garrard
Children's Ministry Director
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(985) 292-3121

AVAILABILITY

The children's ministry department will be used for church functions only. Parents must be attending a church function in order to leave their child in the nursery/preschool area.

The preschool facilities will close when each child has been picked up by the responsible parent. Parents are requested to pick up their child immediately after service.

CHILDCARE GUIDELINES

To avoid congestion in the halls, please have one parent bring a child to the room and have one parent pick up the child at the end of the service or event.

Siblings younger than sixteen will not be allowed to drop off or pick up your child.

Parents and relatives are encouraged to avoid coming to the door to check on their child during a session. Parents will be notified immediately if a child seems unduly upset and unable to adjust to the classroom routine. We also have observatory windows for most of the preschool classrooms.

Parents with questions or concerns are welcome to speak with their child's teacher, children's ministry director or any member of the staff after the service.

FEEDING

Infant formula, milk, water, or juice must be provided in plastic bottles/cups. To avoid mistakes, all beverages should be prepared by the parent. Please label your child's bottles with his/her name.

Older toddlers will be served a snack of bottled water and goldfish during the service. Parents are asked to notify the children's ministry director and/or classroom teacher if the child has any allergies or dietary restrictions.

SECURITY

We value and understand the importance of proper security for each child. We have specific drop off and pick up procedures for your child:

Drop Off

Children must check in at the check in/registration area and receive a set of ID tags.

Place the name tag somewhere on your child's clothing (back of child for infant thru threes) and (front of child for four and five year olds) and keep the coded tag with you.

Please make note of your child's ID number and have it with you during service in case we need to contact you. For your convenience the tag may be torn in two for each parent and/or guardian.

Drop off your child to their age appropriate classroom along with any necessary supplies. (ex: diapers, cups). Please make sure all items are labeled properly.

Please do not allow your child to bring toys or special accessories (Church of the King is not responsible for anything left in classroom).

Pick Up

Present your coded tag to the teacher (remember siblings under sixteen will not be allowed to pick up your child). The teacher will use this to identify that you are the person who should be picking up your child.

- Note: Please note that our classrooms are monitored by a preschool coordinator during each service and our nursery wing has sheriff security as well.

BEHAVIOR AND DISCIPLINE

The only discipline administered in Church of the King is a “Time Out”.

“Time Out” consists of the classroom teacher separating a child from the other children in order to prevent harm.

“Time Out” is based on age of child (one minute per year of child’s age but will not extend past four minutes).

If your child continues to need redirection, we will contact you through our paging system.

SAFETY/ACCIDENTS

Although we always try to prevent them, accidents do occasionally occur.

If an injury has been inflicted on any child, the parents of both children will be notified and an Accident Report will be filled out. This includes hitting or biting.

In case of an accident, injury, or other safety issue, the paging system will be used to alert you.

PARENT VOLUNTEER ROTATION SCHEDULE

If you have a child and are a regular member at Church of the King, we request that you work in the Parent Volunteer Rotation Schedule. This schedule stresses parent involvement with the children. This experience will help you develop skills in sharing spiritual values with children which will carry over to family/home relationships.

Contact the schedule coordinator or children’s ministry director to be placed on the rotation schedule.

ILLNESS POLICIES

In order to ensure a safe, healthy environment for our children, we request that parents take the responsibility of making sure their children are not sick before coming to church.

Upon recommendation of the Committee on Control of Infectious Diseases of the American Academy of Pediatrics, a child cannot be accepted at church functions and should stay at home when any of the following symptoms exist within the last 24 hours.:

Fever

Vomiting and/or diarrhea

Any symptoms of childhood diseases such as Scarlet Fever, Measles, Chicken Pox, Strep Throat, Flu, etc..

Chicken Pox—all sores must be completely scabbed over and dry underneath.

Common cold- from the onset through one week.

Croup

Fifth disease

An unexplained rash and/or skin infection- boils, ringworm, impetigo, thrush, hand-foot-mouth disease.

Pinkeye and other eye infections

Green runny nose

Mononucleosis

Head lice

Children who appear ill during a session will be isolated, and parents will be called. If your child does contract a childhood disease following a session in a classroom, please inform the children’s ministry director so that she may inform the other parents to take preventive care.

Neither teachers nor employees are allowed to give medications to any child in the nursery/preschool area. This includes diaper ointment.

Parents who have children with special needs are encouraged to contact the children's ministry director before bringing the child to the classroom.

Any serious allergies, problems, dietary restrictions, etc. should be reported to the children's ministry director.

HELPFUL HINTS FOR PARENTS

Sometimes, during your child's early years, there may be difficult periods of adjustments for him/her. Your child may not want to stay in his/her classroom without you.

Be Patient.

Talk about church fellowship and keep remarks positive. Staying away from church will not help his/her problem.

Reassurance, plenty of love and consistent attendance will help your child adjust.

Avoid rushing the child to get to church.

Do not attempt to slip away from your child at the classroom door-little eyes and minds are quick. Tell him/her in a kind, firm voice that you are going but you will be back soon. Then leave immediately. If your child continues to be upset, the teacher will page you.

Attempt to pick up your child quickly after the service or meeting so that he/she does not wait long after all the others have gone. This will help him/her to avoid the feeling of being "left".

Above all, love your child in his/her less than confident times.

DID YOU KNOW? ...

A room is provided for nursing mothers and is located by the infant/nursery area.

We are a "nut free" environment. Please do not bring peanut butter, peanut butter cookies or crackers, or any foods containing nuts into the classrooms.

PARENT-BABY DEDICATION

The parent-baby dedication is an opportunity to celebrate your precious gift from God. If you would like to participate in the dedication of your child to the Lord, please contact our Church of the King office at (985) 727-7017.